

## Minutes of the Parent Forum held at Adisham CE Primary School on Tuesday 9<sup>th</sup> March 2021 at 12:00

Item No.	Item	Minutes	Action Points	Action by Who
1.	<b>Welcome/Present</b>	Mrs Sam Cummins (Headteacher/chair) Mrs Sarah Partridge (Trust Safeguarding Lead/minute taker), Simon Stanley, Elizabeth Collins, Alexandra Weare and Sarah Sequenza via Microsoft Teams		
2.	<b>Apologies for absence</b>	Nicola Purcell		
3.	<b>Matters Arising from previous minutes 02/12/2020</b>	<p>Feedback on attendance policy to SC by 25.01.2021 – Suggestions have been fed back to the board of directors.</p> <p>Parent forum members to echo to parents what a great job they are doing – There has been a great response from parents with constructive feedback.</p>		
4.	<b>Behaviour Policy</b>	<p>To gain the views of the Parent Forum of the policy. Sam has already had feedback. Sam invited all to comment. Sarah S pointed out spelling mistake on page 2. Sarah S to screen shot and send to SC.</p> <p>Simon made reference to the team teach sections regarding staff being training and how this is updated. SC advised two members of staff attend the training as part of collaborative working. If staff use this approach, a de-briefing always takes place afterwards. There is a rolling knowledge base approach. There are two members of staff at Sturry who are Teach Teach trained facilitators so there is a direct link to the trust. SP advised that the two staff members attended refresher training in Crawley last week.</p> <p>EC, NP &amp; AW have not yet reviewed the policy but will feed back to SC later today as SC is required to feed back to the board by the end of the week.</p>	Feedback on the policy by 09.03.2021	EC, NP & AW
5.	Mental health and Well Being Team	<p>How we can support families/pupils.</p> <p>SC shared with the parent forum how well the pupils and parents have returned to school. Feedback from pupils is that they have felt good, of course there were a few wobbles however by break time these were overcome. SC commented on how this is a testament to the children and how resilient they are. Wellbeing sheets had been sent out to all pupils and parents. This has</p>		

Minutes of Meeting of Parent Forums of The Stour Academy Trust

	<p>been really useful for the teachers and TAs to access the children’s wellbeing. Some parent forum members advised they had not received the sheets. Issues with post. SC advised she will follow up and check on those that have not been received.</p> <p>SC updated that there was a lot of anxiety from pupils about not completing work and hopes of being back in school will help them. Comments regarding socialising and looking forward to playing with their friends were the main points feedback.</p> <p>SP and SC updated on the following:</p> <ul style="list-style-type: none"> <li>• In class nurture - we have had a focus on emotional check ins using age-appropriate resources (check in fans for upper KS2, using the characters from Winnie the Pooh in Years 1-4, emotional check in board in EYFS), there has also been an emphasis on Circle time activities and re-establishing rules/trust/friendships etc.</li> <li>• Kent Adult Education Courses Free courses for parents and pupils – Sent out via WEDUC</li> </ul> <p>SP advised on the government initiative - Trailblazers. Sturry and Water Meadows are part of wave 2 and have an allocated emotional wellbeing practitioner once a week providing support to parents and hosting a range of workshops regarding anxiety, behaviour and parental support. This is due to be rolled out to all school and Adisham will be part of this however a date is yet to be set.</p> <p>SP made reference to referrals to CYPMHS and Early Help emphasising the importance of teachers and TA’s roles in all communicating with parents and being able to signpost for support and advising on strategies and interventions to support them.</p> <p>SC had been in discussion this morning with the Aim Group who are offering the following: <i>Due to Government Funding in the Adult Education Budget. We have several <b>Free</b> online Level 2 Accredited Courses available to Parents to help better understand some key issues around young people's mental health and wellbeing.</i></p> <p><i>We currently have the following subjects available</i></p> <ul style="list-style-type: none"> <li>• <b><i>Understanding Children and Young Peoples Mental Health (Understand factors which may affect Young Peoples mental health, the impact that they have and how to support them with these issues)</i></b></li> </ul>	<p>Follow up on well-being sheets not returned.</p>	<p>SC</p>
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Minutes of Meeting of Parent Forums of The Stour Academy Trust

		<ul style="list-style-type: none"> <li>• <b>Understanding Autism</b> (learn how individuals process sensory information, understand characteristics, understand conditions, learn how speech, language and communication differ in people with Autism)</li> <li>• <b>Understanding Behaviour That Challenges</b> (supporting positive behaviour, effective communication &amp; how to manage challenging behaviour)</li> <li>• <b>Understanding Specific Learning Difficulties</b> (understand characteristics of ADHD, ADD, Dyslexia &amp; Dyscalculia, importance of early diagnosis, assessment methods available to diagnose learning difficulties)</li> </ul> <p>On average the courses take between <b>20-35 hours</b> to complete within in a <b>6-week window</b> and are completed on a laptop or computer at the learner's home. No Exams, end point assessments are involved, the courses are purely Q&amp;A based and are available to you 24/7. <b>You can do as many as you like</b>, however you can just do one at a time.</p> <p>The only criteria the learner must meet to be eligible, is the following:</p> <ul style="list-style-type: none"> <li>• Aged 19 or over on or before 31<sup>st</sup> August 2020</li> <li>• Have lived in the UK/EU for 3+ years</li> <li>• Not already on a Government funded course (Apprenticeship for example)</li> </ul> <p>SC has sent this out via WEDUC.</p>		
6.	AOB	<p>SC thanked all parents for the lovely gifts that were given to them yesterday from the parents to show their appreciation and support for the school.</p> <p>Parent Forum Teams group to be set up on TEAMS. Some members did not receive the agenda for today. Minutes of future meetings to be added to the group.</p> <p>EC is the chair for the parish council and requested a regular slot from SC in the monthly newsletter - this could be a poem, pictures, drawings from pupils etc.</p> <p>The parish council are currently working on the village being a 20mph zone. SC advised school council can support with this.</p>	<p>PF Teams group set up by 12.03.2021</p> <p>Adisham Primary School article in the parish council newsletter</p> <p>School Council to work on road safety and</p>	<p>SC</p> <p>SC</p> <p>SC</p>

Minutes of Meeting of Parent Forums of The Stour Academy Trust

		<p>Sarah S raised the issues of collections times after school and that the middle group of pupils being released is causing a back log of parents moving forward. SC will send out a message to all regarding prompt collection and departure. Concerns also raised regarding parents running their car engines outside the school for 5-10 mins and to be reminded to use the car park.</p>	<p>support 20mph in the village</p> <p>WEDUC message to parents re: collection times and departing promptly and not leaving car engine's running by 09.03.2021</p>	<p>SC</p>
7.	<b>Date of Next Meeting</b>	Wednesday 12 <sup>th</sup> May 2021 at 09:15 - Microsoft Teams		