

## Minutes of the Parent Forum held at Adisham CE Primary School on Wednesday 20<sup>th</sup> January 2021 at 09:00

Item No.	Item	Minutes	Action Points	Action by Who
1.	<b>Welcome/Present</b>	Mrs Sam Cummins (Headteacher/chair) Mrs Sarah Partridge (Trust Safeguarding Lead/minute taker), Simon Stanley, Elizabeth Collins and Sarah Sequenza via Microsoft Teams		
2.	<b>Apologies for absence</b>	Alexandra Weare Nicola Purcell		
3.	<b>Matters Arising from previous minutes 02/12/2020</b>	<p><b>WEDUC</b> – Contact parents who have not signed up. SC updated 95% of parents have now signed up. 4 parents are not signed up. 2 of these have old phones that are not compatible. Mrs Wood is chasing up.</p> <p><b>Technical issues regarding Weduc</b> – RB has been looking into this along with how to videos. This is ongoing</p> <p><b>Advertising the school more broadly other than Facebook</b> – SC updated discussions have taken place. Trust have fed back they are pleased the parent forum raised this and will be look at how this can be developed.</p> <p><b>Pre-recorded videos and How to videos for parents to access Bug Club, TT Rock Stars</b> – SC updated EYFS and KS1 children accessing the guided reading and the live teaching. Due to Covid, Adisham had already put this in place – feedback from parents has been positive.</p> <p><b>Understanding Christianity – Termly Newsletter item/question</b> – SC updated the teachers were set up to start this. This is currently taking place weekly in RE lessons with questions being asked at the start of each lesson.</p>		
4.	<b>Attendance Policy</b>	To gain the view of the Parent Forum of the policy – SC advised the board of directors are reviewing the attendance policy and would like the views of the parent forum. SC sent this out prior to the meeting today. All advise they have received it but have not had time to review.	Feedback on attendance policy to SC by 25.01.2020	Parent Forum members

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5.	<b>Supporting parents during remote learning</b>	For the parent's forum to echo the message from the school regarding expectations on the pupils and parents. Members commented on how well the teachers are reaching out to parents and supporting. Some comments made by parents feel they are having to do the homework. SC reiterated do what you can.		
6.	<b>Remote learning feedback</b>	<p>Parent Forum to seek views of their year group parents on remote learning – WhatsApp groups are in place across the year groups. Members feedback that some parents are saying there is too much work. SC advised that the provision is there and that parents can only do what they can. Discussion regarding children will behave differently at home and in school. SC requested members echo to parents what a great job they are doing and within the community and not to have the expectation of having to have all the work done. Specifically support those who are feeling overwhelmed and encourage them to discuss this in the parent catch up meetings.</p> <p>Discussion regarding not all parents reading letters. Catch up calls have been well received by parents – personal touch. Lots of positive feedback regarding the phonics live sessions. Overall comments are that the communication from school has been really positive and the letters sent by the CEO were very welcome with a human approach.</p>	Echo to parents what a great job they are doing	Parent forum members and class teachers
7.	<b>AOB</b>			
8.	<b>Date of Next Meeting</b>	Wednesday 10 <sup>th</sup> March 2021 at 09:00 - Microsoft Teams		