

## Minutes of the Parent Forum held at Adisham CE Primary School on Wednesday 02 December at 09:30

Item No.	Item	Minutes	Action Points	Action by Who
1.	<b>Meeting opened at 09:30 - Present:</b>	Mrs Sam Cummins (Head teacher/chair) Mrs Sarah Partridge (Trust Safeguarding Lead/minute taker) Nicola Purcell, Simon Stanley, Elizabeth Collins, Sarah Sequenza via Microsoft Teams		
2.	<b>Apologies for absence</b>	Alexandra Weare		
3.	<b>Matters Arising from previous minutes 16/10/2020</b>	<p><b>Homework stickers shared and discussed with members, NP, EC good idea, EC preferred tick box label</b> – SC updated that she has shared this with the class teachers however there is a back log with KCC orders.</p> <p><b>Christian Ethos Policy</b> – EC raised this, SC updated that she had fed back to VA Executive Lead for Canterbury Hub and that this would be cross referenced. SC thanked all for their feedback regarding this.</p> <p><b>SC shared the school’s vision and values and the Proem written by last year’s school council</b> – This was shared with EC.</p>		
4.	<b>Social Media</b>	<p>SC raised the issues of negative feedback on Facebook however thanked members for their positive contribution and promotion of rising 4’s. Not all members have Facebook.</p> <p><b>WEDUC</b> – Nearly all parents have signed up and if they have had difficulties they have been directed to Mrs Wood. SP asked if we know what percentage of parents are signed up to this. SC advised its above 90%.</p> <p>Members were invited to comment on WEDUC. The majority of members enjoy WEDUC however not all are receiving the notifications despite going into settings and adjusting these.</p> <p>EC suggested the Trust look into (think about) advertising the school more broadly other than Facebook.</p>	<p>Contact parents who have not signed up to WEDUC.</p> <p>Technical issues to be looked into with RB</p> <p>Discuss with Exec Lead VA</p>	<p style="color: red;">EW</p> <p style="color: red;">SC, EW &amp; RB</p> <p style="color: red;">SC &amp; VA</p>

Minutes of Meeting of Parent Forums of The Stour Academy Trust

		Discussions have been had with the parent forum members regarding advertising them more broadly. Suggestions of a section on the school's website and an email address being created for parents to contact the parent forum members.	Discussion with VA	SC & VA
5.	<b>Virtual Rising 4's</b>	SC updated that as we are not allowed parents into school at this time and the Rising 4's being facilitated virtually, she requested members share within the community. Miss Brinsmead reading stories and creating craft activities. These are all up and running and shared on WEDUC this week.		All members
6.	<b>School clubs</b>	SC advised we are still unable to offer these in their 'usual' format, however suggested there will be clubs for bubbles. SC discussed closing the gap on missed learning during Covid 19 and updated that what we have learned from assessments, is that this year reading has come out very high and that this will be the focus with class teachers running clubs. It has also been identified not all parents are accessing Bug Club however members commented that their children are still reading at home daily.  Lengthy discussion regarding How to videos for parents to access Bug Club, TT Rock Stars	Pre-recorded videos and How to videos to be created	SC Members SC & Class Teachers
7.	<b>AOB</b>	SC requested SS and NP completed the parent forum member's introduction to parents letter, outlining who they are, interests, and parent of the particular year group their child is in.  SC apologised for not putting the agenda and minutes up.  SS raised that all documents need to be sent as an attachment and not one drive as members are not able to access one drive.  Church School Committee meeting – It was raised that even though we are a church school we do not send out regular RE homework – In RE lessons SC explained that there is an over-arching termly Big Question, which leads into weekly Key Questions. SC asked the members how they feel about this being shared as the termly question on the class newsletters or would parents prefer a weekly update. All agreed this to be sent out in the termly newsletter and for discussions to be able to take place at home and reinforced in school.	Understanding Christianity – Termly Newsletter item/question	SS & NP SC & Class Teachers
8.	<b>Date of Next Meeting</b>	Wednesday 3 <sup>rd</sup> December 2020 at 09.30 - Microsoft Teams		